

FORUM OF REGULATORS(FOR)
C/o. CENTRAL ELECTRICITY REGULATORY COMMISSION Third
Floor, Chanderlok Building, 36, Janpath, New Delhi-110001

No. FOR-15/6(1)/2018 (Rectt. Staff Consultant) -CERC

Dated: 06th September, 2018

"Engagement of Staff Consultants at the level of Research Officer and Research Associate in FOR"

1. **Background**

1.1 The Forum of Regulators (FOR) was constituted vide Notification dated 16th February, 2005 in pursuance of the provisions under section 166(2) of the Electricity Act, 2003. The Forum consists of Chairperson of Central Electricity Regulatory Commission (CERC) and Chairpersons of State Electricity Regulatory Commissions (SERCs). The Chairperson of CERC is the Chairperson of the Forum.

1.2 Following are the statutory functions of FOR:

- a) Analysis of the tariff orders and other orders of Central Commission and State Commissions and compilation of data arising out of the said orders, highlighting, especially the efficiency improvements of the utilities
- b) Harmonization of regulation in power sector
- c) Laying of standards of performance of licensees as required under the Act
- d) Sharing of information among the members of the Forum on various issues of common interest and also of common approach
- e) Undertaking research work in-house or through outsourcing on issues relevant to power sector regulation
- f) Evolving measures for protection of interest of consumers and promotion of efficiency, economy and competition in power sector
- g) Such other functions as the Central Government may assign to it, from time to time.

1.3 The Forum meets atleast five to six times in a year and discusses various issues in the power sector and give its recommendation. It also undertake various studies, examination of emerging power sector issues, data collection and analysis work to enable Forum to give its recommendations.

1.4 In view of the above activities, the FOR Secretariat proposes to engage Staff consultants on contract basis for a limited period.

2. **Scope of work proposed for the Staff Consultants:-**

- 2.1 Research & Analysis of policy & regulatory issue relating to power sector;
- 2.2 Preparation of various reports on issues relating to electricity policy & regulations from time to time and close monitoring of relevant developments in the sector;
- 2.3 Compiling/analyzing regulatory data in the power sector.
- 2.4 Examining and processing various references related to power sector issues.
- 2.5 Follow up with the State Regulatory Commissions for assigned works .
- 2.6 Preparation of Presentations on power sector issues
- 2.7 Coordinating various meetings of the Forum and related activities thereof
- 2.8 Coordinating various Working Group meeting and Report preparation thereof
- 2.9 Drafting FOR newsletters
- 2.10 Drafting Terms of Reference for studies to be undertaken by FOR , co-ordination and related works thereof)
- 2.11. The consultant will provide interface between the Regulatory Affairs wing of CERC and FOR Secretariat; and
- 2.12 Any other works assigned from time to time

3. **Qualification and experience required for Staff Consultants:-**

Category of consultants	No. of Posts	Qualifications and Experience	Consolidated professional fee
Research Officer	01	<p><u>Essential Qualifications:</u></p> <p>(i) Graduate Degree in Engineering (preferably electrical/Mechanical) or Science or Economics</p> <p>(ii)MBA(Finance/Power Management from recognized Institutes/ Universities)</p> <p>Desirable: Computer proficiency with good communication skills.</p> <p><u>Experience and Competencies:-</u></p> <p><u>Minimum of four to seven years of overall experience with</u></p> <p>(i) good understanding of power sector, especially of the Electricity Act, 2003, Policies under the Act.</p> <p>(ii) minimum four years of working experience in power sector, preferably on regulatory affairs and/or generation/transmission/distribution sector.</p>	Rs. 64,000 - 85,000 per month (depending on the qualification and experience) excluding Service Tax, if applicable.
Research Associate	01	<p><u>Essential Qualifications:</u></p> <p>(i) Graduate Degree in Engineering (preferably electrical/Mechanical) or Science or Economics</p>	Rs. 45,000 - 59,000 per month

		<p>(ii)MBA(Finance/Power Management from recognized Institutes/ Universities)</p> <p>Desirable: Computer proficiency with good communication skills.</p> <p><u>Experience and Competencies:-</u> Zero to three years experience in Power Sector with</p> <p>(i) Regulatory Expertise</p> <p>(ii) Good understanding of power sector.</p> <p>(iii) Working knowledge of MS-Excel, MS-Word & Power Point.</p> <p>(iv) Dynamism to work in a fast-paced, high-change environment, Analytical approach to problem-solving, Good communication skills, Team player having demonstrated initiative and leadership.</p>	<p>(depending on the qualification and experience) excluding Service Tax, if applicable.</p>
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4. **General terms and conditions:-**

4.1 Normal working hours would be 9.30 A.M to 6.00 P.M (05 days week) including half-hour lunch break. The personnel may be called on a Saturday, Sunday and other gazette holidays, and asked to sit beyond normal working hours incase of exigencies.

4.2 The Staff Consultant shall be eligible for 15 days leave in a calendar year (January-December) on monthly pro-rata basis. The intervening Saturdays/Sundays/holidays, if any, shall not be counted as leave.

4.3 During the contract period, in case of tour outside Delhi, undertaken for official works, the consultant will be reimbursed the expenses for such journey as per the following entitlement:-

Sl.No.	Name of the Post	Entitlement
4.3.1	Research Officer	By air-Economy class/By train(AC-II), other facilities as per entitlement of Sr. AO/PAO level Officer of CERC.
4.3.2	Research Associate	By train(AC-II), other facilities as per entitlements of Private Secretary level officer of CERC.

4.4 The consultants will also be reimbursed conveyance charges for attending meetings/conferences etc within Delhi as per admissible rules/practice in CERC.

5. **Age Limits:-** The age of the applicant as on 01st January of the year of advertisement would be in accordance to CERC (Appointment of Consultants) Regulations, 2008 and amendments thereafter.

6. **Duration of contract:-**

The contract will be initially for a period of two years which can be extended for upto one year on each occasion, limited to a total period of four years. In deserving cases, an annual escalation upto 10% on the fee may be given with the approval of the competent authority based on the performance during the preceding year.

7. **Payment Terms:-**

The Staff Consultant shall be paid lump sum monthly professional fee (the agreed amount) within seven days after completion of the month on the submission of invoice. TDS shall be deducted as per Income Tax rules.

8. **Termination of contracts:-**

The assignment may be terminated earlier by either FOR Secretariat or the Consultant by giving one month's notice, or one month's remuneration in lieu thereof. Provided, in case of disciplinary action, the notice period shall not apply to FOR Sectt .

9. The Chairperson, FOR may, for reasons to be recorded in writing, relax the above clause 8 of the agreement, on the basis of a written request of 'First Party'

10. Appointment under this assignment shall be purely on contract basis for a limited period only. Such appointment shall not vest any right to claim for regular appointment or continued contractual appointment in FOR Sectt .

11. Relaxation in essential qualifications/experience can be considered in deserving cases.

12. FOR reserves the right not to fill up all or any of the above positions, without assigning any reasons, what so ever.

13. FOR reserves the right to either increase or decrease the number of posts in any of the categories, at any given time, without assigning any reasons, what so ever.

14. Only short-listed candidates will be called for written examination and interaction with the Selection Committee. No TA shall be admissible for appearing either for the written examination or interaction.

Interested and eligible candidates may send their applications, in the prescribed format to the Assistant Secretary, FOR, First Floor, Chanderlok Building, 36, Janpath, New Delhi-110001 on or before 26th September, 2018 by 5.30 p.m.

Sd/-
(Arun Kumar)
Assistant Secretary (FOR)

BIO-DATA

POST APPLIED FOR : _____

I. GENERAL INFORMATION:

01. Name of the Candidate
02. Date of Birth
03. Father's Name
04. Permanent Address
05. Contact address
06. Tel No.
Mobile No.
Email id

II. DETAILED RESUME:

Attested photocopies of all Degrees and Certificates, Document proof of Work experience and Photo copy of last pay drawn must be attached, without which the candidature will not be considered.

(a) Academic/Professional Qualifications:-

Degree	University	Institute	Field/Specialization	Year of Passing

(b) Experience:-

Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient				
Office/Institute/ Organisation	Post held	From	To	Nature of duties in brief

- (c) Additional information, if any..
- (d) Statement of purpose
- (e) Enclose copies of only relevant research publications or published writings, if any.

Signature of the Candidate

Date:

